

SC Board of Massage Therapy Meeting Minutes
Friday, February 2, 2024 at 9:30 am.
110 Centerview Drive Kingstree Building,
Pee Dee Conference Room
Columbia, South Carolina 29210

CALLED TO ORDER: Ms. Janet Shaw called the meeting to order at 9:32 am

Public notice of this meeting was properly posted at the office of the S.C. Board of Massage Therapy, 110 Synergy Business Park, and Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Rules of the Meeting

Board Members Present:

Janet Shaw-Chair
Gloria Lee Smith-Vice Chair

SCLLR STAFF PRESENT:

Matalie Mickens, Board Executive
ErthaMae Hughes, Massage Administrative Assistant
Mary League, Advice Counsel
Alexis Bell, ODC
Robert Dean, OIE
Jennifer Stillwell, OIE
Byron Ray, OIE
Tori Smith, OIE
Chuck Waiters, OIE
Josh Hanna, IT

PRESENT:

Tina B, Court Reporter
Mihwa K Allen
Connie Tate
Courtney Sykes
Michael Allen
Debra Gallup

INTRODUCTION OF BOARD MEMBERS AND STAFF:

Board members and staff introduced themselves.

APPROVAL OF EXCUSED ABSENCES:

There were no excused absences.

APPROVAL OF MEETING MINUTES:

Motion: Ms. Smith made a motion to approve the Board Meeting minutes from January 5, 2024 with

any necessary corrections.

Motion: Ms. Janet Shaw made a motion to approve the Panel Meeting minutes once corrections have been made. Ms. Gloria Lee Smith seconded the motion and it carried.

Chairperson's Remarks: Ms. Janet Shaw: There were no comments

Staff Reports:

Board Executive Report: Matalie Mickens- Provided a spread sheet of the number of licensees coming in from January 1, 2024 until February 1, 2024 and over the last couple of years as well for the Board's viewing.

Financial Report- \$836,515.83

Citation and Inspections Report: Jennifer Stillwell, Lead Investigator- currently are no citations. As of January 25, 2024, 43 inspections have been completed; 44 inspections are pending.

Office of Investigations and Enforcement (OIE) Report: Robert Dean, Lead Investigator- OIE Report for informational purpose only. Between January 1, 2024 and January 25, 2024, 28 complaints have been received: 6 are active and none have been closed.

Investigative Review Conference (IRC) Report: Robert Dean, Lead Investigator-IRC Report for informational purpose only. Currently 10 cases for consideration: 6 cases for dismissal; 2 Cease & Desist; 2 letters of caution.

Motion: Ms. Smith made a motion to approve the IRC Report, Ms. Shaw seconded. The motion carried.

Office of Disciplinary Counsel (ODC) Report: Alexis Bell, Esq- ODC Report for informational purpose only. As of February 2, 2024 there are 4 open cases, 1 Case pending hearings & agreements. Since January 1, 2024 8 cases have been closed.

Application Hearing: Milwa Allen

Board Chair called hearing to order at 9:30 am. The purpose of this hearing is to determine whether Ms. Allen is eligible for licensure in this state. Ms. Allen and her husband gave testimony on her behalf. Evidence and testimony were presented and discussed by the board.

Motion: Ms. Shaw made a motion to enter into executive session for legal advice where no votes will be taken at 9:44am. Ms. Gloria Lee Smith seconded and the motion, and it carried.

Motion: Ms. Shaw made a motion to exit executive session and return to public session at 10:34 am. Ms. Gloria Lee Smith seconded the motion, and it carried.

Motion: Ms. Gloria Lee Smith made a motion that Ms. Allen Massage Licensure be grated upon taking and passing the MBLEX Exam. Ms. Janet Shaw seconded and it was carried.

Ms. Janet Shaw informed Ms. Allen that she will receive a final written document decision signed by the board chair.

Old Business:

Consideration of Hybrid Learning—Courtney Sykes, Southeastern Esthetics Institute

Mrs. Sykes presented the Board with a copy of the plan from the Southeastern Esthetics Institute that includes policies for the school to implement Hybrid Learning in an effort to help students make hours for the Board to review.

Ms. Janet Shaw stated the board would review the packet and get back in touch with the school.

Task Force:

Ms. Mickens informed the Board that a Task Force needed to be formed. Ms. Janet Shaw requested that Ms. Mickens reach out to Dana Ball and previous Task Force Members that are ongoing if they are interested and willing to serve.

Task members will include Board Members, Matalie Mickens, Alexis Bell, Jennifer Stillwell, Chief Inspector.

Motion: Ms. Gloria Lee Smith offered a motion, to add Disciplinary Counsel to the Task Force. The motion was second by Jan Shaw.

Public Comments:

Connie Tate expressed her interest in the Task Force and potentially becoming a Task Force Member.

Debra Gallup asked how to join the Task Force Team.

Ms. Janet Shaw stated they can let the Board Executive Matalie Mickens know by calling or email and express interest.

Adjournment:

Ms. Janet Shaw expressed that she appreciated everyone for attending the meeting.

Motion: Ms. Smith made a motion to adjourn the meeting at 11:18am. Ms. Janet Shaw seconded and the motion carried.